



**S F I A**  
SOFT FURNISHINGS  
INDUSTRY ASSOCIATION

## Code of Ethics

For members of the  
Soft Furnishings Industry  
Association of Victoria

I pledge

To Serve my customers by  
fostering a reputation for honesty  
and integrity.

To Exhibit the highest degree of  
professionalism and competency  
as required by our industry.

To Improve my knowledge of the  
soft furnishings industry and  
promote the aims of the  
association to all who come into  
contact with my business.

To Abide by the rules and  
regulations of the association as  
set from time to time.

Your Local SFIA Vic. Retailer



By Government Legislation

## CARE LABELS

are mandatory on all finished products  
and are attached by SFIA Members

- A Curtain (not a pair)
- Cushions / Tie Backs
  - Bed Spreads
- Upholstered Furnishing Items
  - Swags Tails Pelmets etc.

Look for a **Care Label** on all  
products you purchase.

A **Care Label** will look like this:-

(EXAMPLE)

### Cat 4

For use on polyester/cotton, polyester mixture &  
polyester fabrics, woven or knitted.

Remove all hooks, rings & trims before cleaning.  
Gently vacuum regularly with appropriate attachment.  
Warm hand wash. Do not bleach.

Do not rub or wring. Drip dry in shade, for best results  
hang curtains by their hooks to damp dry.

Immediately use warm iron.

Dry cleaning recommended P 50. Possible shrinkage 3%.



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### REMEMBER

Before dry cleaning or servicing your curtains  
or hardware please contact your local  
SFIA Member for advice and assistance.

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What you should  
know before  
you order your  
curtains...

SOFT FURNISHINGS INDUSTRY ASSOCIATION  
SFIA - VIC.

## PRE PURCHASE CHECKLIST

(FOR QUALITY CUSTOM MADE CURTAINS)

1. Are you dealing with a Soft Furnishings Industry Association Member? Their workmanship is guaranteed.
2. Is the fabric to our original selection, it can vary in shade, weave & print alignment - be aware of this when making a decision.
3. Curtain linings. Quality check to make sure the lining is going to do the necessary job. i.e. cotton or acrylic coated 1, 2, 3 pass.
4. Fullness. Are you being supplied the same quantity of material? SFIA standards are a minimum requirement 2 times the headed or rod width unless specified. Sheers, teryleness etc. should be 2<sup>1/2</sup> - 3 times headed or rod width, unless specified.
5. Track & Rods:  
Cord Drawn C/D. Cut to measure.  
Made to measure decorator rods or conduit.
6. Headings: Sewn pleat, Pencil pleat, Gathered, Pocket, etc.
7. Does this retailer use care labels? This is one way you can get drapes cleaned without risk of damage.
8. Standard Manufacture.  
Guaranteed by SFIA Members.
9. Standard of Track Installation.  
Refer to list.
10. SFIA Code of Ethics.

11. It is normal practice for a retailer to ask for a deposit of 30% to 50% upon receipt of your order.



## STANDARD OF MANUFACTURE

RECOMMENDED GUIDELINES FOR  
CUSTOM-MADE CURTAINS

1. All curtain fabrics shall be inspected for obvious weaving, printing dyeing or other defects, before manufacture. All curtains shall be free of any obvious flaws unless otherwise specified in writing.
2. All curtains shall have straight hems, seams and joins with reasonable tolerance according to the nature of the fabric.
3. All curtain drops shall be pattern horizontally matched, unless otherwise specified.
4. All curtain seams shall be sewn with toning thread, unless otherwise specified.
5. All curtains shall be fitted with the correct hooks to suit the tracks or rod specified.
6. All curtain headings should cover an exposed track, unless otherwise specified.
7. All curtain linings shall not be more than 20mm shorter than the main curtain unless otherwise specified.
8. All curtains shall clear the floor by 10mm - 30mm & sill by 5mm - 15mm unless otherwise specified.
9. All curtains shall have returns, unless otherwise specified.
10. All curtains shall overlap in centre of track for two-way draw cord units, unless otherwise specified.
11. All curtains shall cover the end of track for one-way draw units, unless otherwise specified.
12. All individual window treatments shall have an appropriate care label attached to the curtain and comply with relative government regulations.
13. No fabric is completely stable; it is reasonable to accept approximately 3% movement, depending on the composition of the fabric & climatic conditions.
14. All curtains to have a minimum of 2 times fullness for lined curtains 2.5 times for sheers calculated on the headed track width, unless otherwise specified in writing.
15. All separate linings shall have a minimum 1.5 times fullness calculated on the finished headed size of the linings, unless otherwise specified in writing.

## STANDARD OF TRACK INSTALLATION

RECOMMENDED GUIDELINES FOR CURTAIN TRACKS  
PERTAINING TO THE CORRECT INSTALLATION OF CURTAINS

1. Minimum tolerances for masonry fixing is for a minimum of 8 gauge screws and plugs wherein the plugs are 32mm long and screws 32mm long.
2. Minimum tolerances for metal fixing: self tapping screws or pop rivets.
3. Tolerance for fixing to gyprock or veneer walls is for toggle bolts to be used if timbers cannot be located.
4. Tolerances for fixing to timber is for a minimum of 19mm long x 6 gauge screws to be used.
5. All curtain tracks shall be installed to appear level, unless otherwise specified in writing, and secured in accordance with manufacturer's recommendations.
6. Intermediate brackets shall only be substituted in a One Way draw situation unless otherwise specified in writing.
7. Track slides shall move freely. A minimum of four track slides per 300mm of track shall be supplied. Excess slides should be removed from track.
8. In two-way draw cord units, master carrier shall overlap in centre unless otherwise specified in writing.
9. In one way draw cord units, master carrier shall carry the curtain to the end of the track.
10. All pull cords shall be easily reached by any average height adult unless otherwise specified in writing.



11. All curtain tracks shall be lubricated prior to hanging curtains.
12. Provision shall be made on the end of tracks to allow curtains to return to wall, unless otherwise specified in writing.
13. Brackets should be installed at distances in accordance with manufacturer's recommendations